







APPEARANCE CLAIMS PROCESS: DEALERSHIPS

The Member must call the Claims Administrator, ECP Incorporated at 800-323-3521, Monday through Friday from 8 a.m. – 4 p.m. central time to report the damage. This can be done by the dealer or member.

Member can file via:

- Toll Free Phone with Live Operator: 800-323-3521
- Email: claims@ecpinc.net
- Toll Free Fax: 800.409.5195
- US Mail: PO Box 6070, Woodridge, IL 60517

Information Required to File a Claim:

- · A completed Claim form
- An itemized estimate of repair (exterior claims only)
- · Color photos of the damaged areas (exterior claims only)

All claims MUST BE AUTHORIZED prior to any attempts to repair the damage. There is no out-of-pocket expense to the member, whether they file an Exterior or Interior claim.